



**Town of Highland Beach**  
**3614 S. Ocean Blvd.**  
**Highland Beach, Florida 33487**  
**Phone: (561) 278-4548**  
**Fax: (561) 276-9829**

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### **Lien Search Request Information**

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**As of December 4, 2012 the fee for our lien search is \$150.00 per folio number;** please make checks payable to The Town of Highland Beach. All lien requests should be mailed or delivered to:

Town Clerk's Office  
Town of Highland Beach  
3614 S. Ocean Blvd  
Highland Beach, FL 33487

#### **Information to be included in the lien search request:**

1. Property folio number as listed in the records of Palm Beach County, Florida
2. Property street address
3. Name of current property owner
4. Name of person or firm requesting the lien search

The property search includes any utility bill balance, liens, permits, and code violations for the Town of Highland Beach.

Please allow 5-7 Business days for the results.

For questions, please call (561) 278-4548.