



# TOWN OF HIGHLAND BEACH EXISTING BUILDINGS WINDOW/DOOR BUCK AFFIDAVIT

**This form and instructions apply only to existing buildings**  
**Permit Application must be filled out and submitted for window replacements.**

Because a window/door buck inspection creates an additional inspection & inconvenience for owners and contractors, this form is to be used for EXISTING buildings. This affidavit must be submitted by the Contractor (Qualifier) or Owner (for Owner Builder permit) along with DETAILED photographs. It is the responsibility of the permit applicant to make sure that the compliant buck and buck fasteners are used. This form must be signed, notarized and submitted to this office prior to scheduling the final inspection.

Detailed photographs (to be left in permit box for inspector) of existing buck installation and fasteners, identified for each opening, are required for Final Inspection (see PHOTOGRAPHS section below)

**Check one of the following:**

- Existing bucks extend beyond the face of the window and door frame and are anchored per Florida Product Approval or NOA. All installations must comply with F.S. 553.842 & FBC.
- New bucks extend beyond the face of the window and door frame and are anchored per Florida Product Approval or NOA. All installations must comply with F.S. 553.842 & FBC.

**NOTES:**

- Provide a basic floor plan showing all replaced window/door locations, numbered openings, window sizes and design wind pressures. A numbered window schedule cross-referencing the openings on the plans is an approved option.
- Use of table R301.2(2) for building opening wind pressures is allowed for 1&2 Family Dwellings only (IRC Form #28).
- Multi-Family and Commercial buildings require site-specific engineering, by design professional, for building opening wind design pressures.
- Keep all fasteners exposed (do not install anchor holes snap covers) until the window attachments have been inspected and approved.
- Mullion attachment must be inspected, or detailed photographs can be provided.

**PHOTOGRAPHS:**

- All photographs must clearly identify the structure where the windows/doors are installed and have numbered opening(s) matching the floor plan or window schedule.
- Photos must clearly show properly sized and attached bucks as well as proper sill frame support, anchors (fasteners) and all other pertinent information.

(Please check one)  Owner  Contractor

Address: \_\_\_\_\_ Permit Number: \_\_\_\_\_

\_\_\_\_\_  
Owner / Contractor Signature

\_\_\_\_\_  
PRINT Owner / Contractor Name

STATE OF FLORIDA, TOWN OF HIGHLAND BEACH:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_

20\_\_\_\_ by \_\_\_\_\_ who:  Is personally known by me OR

Produced as identification: \_\_\_\_\_

(Type and number of identification)

\_\_\_\_\_  
Notary Public: State of Florida