



Town of Highland Beach

Building Department • 3616 South Ocean Blvd., Highland Beach, Florida 33487

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TOWN OF HIGHLAND BEACH

BUILDING DEPARTMENT

SCHEDULE OF FEES

- a. All building permit fees shall be based upon the value of the work to be performed. The "value of work" shall be determined in accordance with Section 109.4 of the Town's Administrative Amendments to the Florida Building Code.

109.4 Building permit valuations. If, in the opinion of the building official, the claimed valuation of building, alteration, structure, electrical, gas, mechanical or plumbing systems appears to be underestimated on the application, the permit shall be denied, unless the applicant can show detailed, quantity estimates, and/or bona fide signed contracts (excluding land value) to meet the approval of the building official. For permitting purposes, valuation of buildings and systems shall be total replacement value to include structural, electric, plumbing, mechanical, interior finish, relative site work, architectural and design fees, marketing costs, overhead and profit; excluding only land value. Valuation references may include the latest published data of national construction cost analysis services, as published by International Code Congress. Final building permit valuation shall be set by the building official.

- b. The minimum building permit fee shall be \$100.00.
- c. Any renovation or alteration in excess of fifty (50) percent of that structure will be considered new construction for fee purposes.
- d. Building permit fees shall be calculated per each \$1,000 of valuation or portion thereof, for each trade (building, plumbing, mechanical or electrical) or for each specialty (pools, fire suppression, alarm or security systems). Those fees are as follows:
 - i. \$25.00 per \$1,000.00 or portion thereof of value up to \$500,000.00.
 - ii. \$20.00 per \$1,000.00 or portion thereof of value above \$500,000.00.

- e. Plan Check Fee: All structures in excess of four (4) stories shall pay a plan check fee. Those fees are:
 - i. \$300.00 for any structure with a value up to \$500,000.00.
 - ii. \$300.00 + \$0.30 per \$1,000.00 in value for each \$1,000.00 over \$500,000.00.
- f. Sales Trailer Permit Fee: The fee for sales trailers shall be \$500.00 per trailer, shall include all sub-trade inspections, and shall expire after six (6) months. The permit may be renewed for additional six (6) month increments upon payment of an additional fee.
- g. Construction Trailer Permit Fee: The fee for construction trailers shall be \$100.00 and shall include all sub-trade inspections.
- h. Contractor Registration: All contractors must be registered with the Building Department of the Town of Highland Beach. Registration includes basic information about the contractor, and proof of licenses and insurance. Licenses and insurance is typically demonstrated through a State of Florida registration or certification, or a Palm Beach County Business Tax Receipt. There will be no charge for registering with the Town of Highland Beach.
- i. Reinspection Fees:
 - i. \$50.00 for an unproductive trip (includes one (1) subsequent inspection).
 - ii. \$100.00 for second inspection (same item).
 - iii. \$200.00 for third inspection (same item).
 - iv. \$300.00 for fourth inspection* (same item).
 - * (requires license holder or qualifier to be at the site)
- j. Additional Fees:
 - i. \$100.00 for failure to call for a final inspection.
 - ii. \$100.00 to reinstate an expired permit for a final inspection.
 - iii. \$50.00 per page for revisions to plans requiring additional review after the initial review.
 - iv. \$50.00 for change in contractor
 - v. Four times (4X) original permit fee for work commenced without a permit.
- k. Additional Building Fees:
 - i. \$100.00 floor and/or balcony tile fee (not shower tile or pan replacement).
 - ii. \$150.00 for a demolition permit for a single-family home.
 - iii. The fee for a demolition permit for a multi-family home or other structure shall be based upon the value of the work.

Note: Palm Beach County Impact Fees: The actual fee amount is collected by the County.

- l. Additional Plumbing Inspection Fees:
 - i. \$100.00 for water heater change-out.

- m. Additional Mechanical Inspection Fees:
 - i. \$100.00 change of equipment per system less than five (5) tones (<60,000 BTUs).
 - ii. \$200.00 change of equipment per system five (5) tons or greater (>60,000 BTUs).

- n. Additional Electrical Inspection Fees:
 - i. \$100.00 for temporary pole.
 - ii. \$150.00 for a service change.

- o. \$100.00 installation of residential alarm or security system

- p. Portable Storage Unit: \$50.00 for site permit fee

- q. Site plan. \$1,500.00

- r. Special Exception. \$1,500.00

- s. Comprehensive Plan Amendment. \$1,500.00

- t. Revision to Code of Ordinances. \$1,500.00

- u. Variance. \$1,500.00
\$500.00 each additional variance

- v. Appeal of Building Code or Zoning Determination. \$1,500.00

- w. Zoning Verification Letter. \$150.00

- x. Hourly staff time. \$30.00

- y. Hourly attorney consultation fee. Must be paid with all land development applications. \$500.00 deposit plus any costs that exceed the \$500.00

- z. License Agreement or Unity of Title. \$1,000.00

- aa. Appeal to Town Commission. \$1,500.00

- bb. Engineering Review Fee. \$500.00 plus any additional costs

Cost Recovery Provision. Applicant is responsible for the cost of recovering administrative, engineering, legal review, and/or any other professional service required in conjunction with any application, including any public notice costs in excess of minimum advertising fee, including notice costs, such as postage, etc.