



# TOWN OF HIGHLAND BEACH

Building Department 3616 South Ocean Blvd., Highland Beach, Florida 33487  
Website: [www.highlandbeach.us](http://www.highlandbeach.us) Phone: 561-278-4540 Fax: 561-278-2606

## AUTHORIZED AGENT AFFIDAVIT

I, \_\_\_\_\_, the Property owner, hereby grant authorization to \_\_\_\_\_, Authorized Agent, to act in my behalf with the Town of Highland Beach Building Department while conducting activities related to a development application request.

I \_\_\_\_\_, Property Owner, relieve the Town of Highland Beach of, and agree to hold the Town of Highland Beach Building Department harmless from, any and all responsibility, claims or other actions arising from or related to the Department's acceptance of the above agent's signature for development application-related activities. I further understand that it is my sole responsibility to grant and terminate any such authorization and to ensure that the Department receives timely notice of any such grant or termination.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signature of Authorized Agent

\*\*\*PLEASE NOTE: BOTH SIGNATURES MUST BE NOTARIZED\*\*\*

**Notary for Property Owner Signature:**

State of \_\_\_\_\_

County of \_\_\_\_\_

The foregoing was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_, who is personally known to me, or who produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Print, Type, or Stamp Name of Notary

**Notary for Authorized Agent's Signature:**

State of \_\_\_\_\_

County of \_\_\_\_\_

The foregoing was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_, who is personally known to me, or who produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Print, Type, or Stamp Name of Notary